Swisscontact is the business-oriented independent foundation for international development cooperation. Represented in 36 countries with over 1100 employees, it promotes - since 1959 - economic, social and environmental development.

In Nepal, Swisscontact implements projects in skills and market development. In order to ensure successful project implementation according to client specifications and achieve the expected impact; to ensure country operations meet the quality requirements; and to lead acquisition of new projects for the further development of our project portfolio in Nepal, we are looking for a

**Country Director and Project Manager**

_Employment start: 1 December 2020 (negotiable)_

_Contract duration: 4 years_

_Place of work: Kathmandu, Nepal_

**Tasks**
- Overall responsible for all Swisscontact projects in Nepal – from project start, project implementation to project conclusion;
- Develop annual country business plans and support regional business plans development;
- Lead the development of Swisscontact’s portfolio of new projects in Nepal;
- Obtain and maintain institutional registration, and comply with the country’s laws and regulations;
- Responsible for HR planning, recruitment and development;
- Responsible for country risk assessment and the corresponding security plan;
- Overall responsible for financial management of country operations;
- Develop and maintain strong networks in the public and private sector and the development community;
- Responsible for planning and organizing internal and external evaluations.

**Requirements**
- A Master’s degree in management, social science or alike
- Minimum 10 years of relevant and progressive professional work experience, particularly in planning, designing and executing economic development projects, and at least 5 years of experience in a senior management and leadership role
- Good working experience and understanding of the economic, cultural, social and political environment in Nepal and the region
- Ability to work with policy makers and government agencies on all levels
- Strong proven ability to develop proposals and new business
- Strong leadership, people and networking skills
- Sound understanding of, and experience of working with a range of government and donor agencies and private sector
- Excellent analytical, problem solving and decision-making skills
- Effective verbal, presentation and listening skills
- Advanced communication skills in English (verbal and written)
- Excellent computer literacy in Windows Office programs (especially Word, Excel, PowerPoint)
- Willing and able to travel within and outside Nepal

We offer you a challenging scope of duties with personal responsibility. Are you interested in a fascinating job and contributing to bringing about lasting changes? Applications (in English) should be directed until 21 October 2020 to: online application portal

Women are encouraged to apply.

Only short-listed candidates will be contacted for the final selection process.

_We create Opportunities_