Swisscontact is the business-oriented independent foundation for international development cooperation. Represented in 36 countries with over 1100 employees, it promotes - since 1959 - economic, social and environmental development. The main function of the head of dual apprenticeship is to plan, guide and support the overall implementation of the Vocational Skills Development Program (VSDP) interventions of the component according to the project document and in coordination with the team leader. The head of dual apprenticeship is part of the VSDP management team.

**Head of Dual Apprenticeship Training**

**Employment start:** 1 July 2020  
**Contract duration:** 2 years with the option to renew  
**Place of work:** Yangon, Myanmar (with visits to other parts of Myanmar)

**Tasks**

**Project management and implementation:**
- Plan, manage, and ensure implementation of the dual apprenticeship component under the overall leadership of the VSDP team leader
- Ensure the dual apprenticeship component achieves the targets agreed as per the mandate received from the Swiss Agency for Development and Cooperation (SDC)
- Develop and maintain a strong network of private sector companies (employers) and associations as well as relevant Government officials and ensure they drive and invest in the dual apprenticeship initiatives

**Technical guidance:**
- Lead the development of a sustainable dual apprenticeship and its gradual integration into the TVET system
- Manage the further development of dual apprenticeship documentation (e.g. as curricula, training material)
- Contribute to the capacity development of selected private and public TVET institutions

**Reporting and communication:**
- Contribute regularly and timely to the preparation of project documentation
- Prepare for and represent VSDP in relevant international, national or local events and meetings
- Contribute actively to knowledge management initiatives of VSDP and wider Swisscontact

**Monitoring and Results Measurement (MRM) and other crosscutting issues:**
- Ensure the MRM system of VSDP is fully internalized and integrated into the dual apprenticeship component
- Assure adherence to gender mainstreaming, good governance and Conflict Sensitive Program (CSPM) in all activities of the dual apprenticeship component in coordination with relevant other staff

**Requirements**
- University degree in education, vocational training, related field or equivalent experience
- 10 years of professional experience in a relevant field of which at least 5 years of managerial experience
- Solid understanding of skills development and its different approaches
- Theoretical and practical experience with developing and implementing dual apprenticeship training, preferably in a developing country
- Previous working experience with a national or international organization in a similar role would be an advantage
- Solid analytical, problem solving and decision-making skills
- Strong leadership, people and networking skills
- Excellent English skills, oral and written
- Sound knowledge of economic, cultural and political context in the region, particularly Myanmar would be advantageous

We offer you a challenging scope of duties with personal responsibility. Are you interested in a fascinating job and contributing to bringing about lasting changes? Applications (in English) with a motivation letter should be submitted until 22 May 2020 to: online application portal. Women are encouraged to apply.

Only short-listed candidates will be contacted for the final selection process.

We create Opportunities