Swisscontact is a leading organization in the implementation of international development projects. We promote inclusive economic, social, and ecological development to make an effective contribution towards sustainable and widespread prosperity in developing and emerging economies. We are represented in 38 countries with over 1’000 employees. The foundation is headquartered in Zurich, Switzerland.

In Colombia, Swisscontact is currently implementing projects in the working areas SME Promotion, Skills Development and Resource Efficiency on behalf of the State Secretariat for Economic Affairs (SECO) of Switzerland, the Hilti Foundation and other donors. For this challenging environment we seek a

**Country Director and Project Manager Colombia**

**Employment start:** preferable Mid-February 2021

**Contract duration:** 2 years / **Place of work:** Bogotá, Colombia

**Overall leadership of the country programme**
- Overall responsible for all Swisscontact projects in Colombia
- Ensure the coherence of the Swisscontact portfolio, with a focus on synergies between projects
- Develop annual country business plans and support regional business plans development
- Lead the development of Swisscontact’s portfolio of new projects in Colombia
- Obtain and maintain institutional registration, and comply with the country’s laws and regulations
- Responsible for HR, financial and risk management
- Lead the strategic dialogue with donors, as well as with national actors from the public and private sector which are involved in our projects

**Project manager – Strategic and thematic advisor of the projects implemented in Colombia**

**Key responsibility:**
- Responsible for the state-of-the-art implementation of the current and future projects of the country portfolio. Main topics: competitiveness; value chains (cocoa, tourism, coffee, natural ingredients); construction; green cities; vocational & educational training

**Main tasks:**
- Strategic guidance of national project coordinators / leaders
- Quality control of narrative and financial reporting, according to Swisscontact’s regulations, contracts with donors and/or governmental entities

**Requirements:**
- A Master’s degree in management, economics, social science or alike
- Minimum 10 years of relevant and progressive professional work experience, particularly in planning, designing and executing market-based inclusive development projects, and at least 5 years of experience in a senior management and leadership role
- Relevant expertise in competitiveness, value chains development, innovation. Expertise in at least 1 additional working area of Swisscontact is an asset
- Solid working experience and understanding of the economic, cultural, social and political environment in Colombia and South America
- Strong proven ability to develop proposals and new business
- Strong leadership, people and networking skills
- Sound understanding of, and experience of working with a range of government and donor agencies and private sector (project implementation or project acquisitions with the US Government (e.g. USAID) are an advantage)
- Excellent analytical, problem solving and decision-making skills
- Advanced communication skills in Spanish and English (verbal and written)
- Willing and able to travel within and outside Colombia

We offer you a challenging scope of duties with personal responsibility. Are you interested in a fascinating job and contributing to bringing about lasting changes? Applications (in English) with a motivation letter should be submitted until 25 October 2020 to: online application portal. Women are encouraged to apply. Only short-listed candidates will be contacted for the final selection process.

We Create Opportunities