**Annex 7: Guideline on Bloo System**

1. Go to any browser, recommending to use Chrome
2. Enter <https://guide.bloo.io/>
3. You can find most of the guide to use Bloo system
4. Getting Started: <https://guide.bloo.io/category/4-getting-started>
5. Key Concept: <https://guide.bloo.io/category/5-key-concepts>
6. Advanced Features: <https://guide.bloo.io/category/8-advanced-features>
   * Important things to look at:
     1. Import and Export
     2. Custom Fields
     3. Tags
     4. Automation
     5. Tags
7. Workspace: <https://guide.bloo.io/category/6-workspace>
   * Important things to look at:
     1. Forms
8. Todo Views: <https://guide.bloo.io/category/7-todo-views>
   * Important things to look at:
     1. Map View