

**Count the
number of pax**

**Understand
about allergies**

**Give your cell phone
number to clients**

**Take business and
emergency calls**

Be on time

**Ensure all guests have
food before you start
to eat**

**Open and close
doors for pax**

**Prepare properly
for each tour**

**Addresses
clients by name**

**Give medicines
to your guests**


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**Take pax to shops where
you've arranged good
commission**


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**Argue with a
guest**


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**Sleep in the vehicle
while travelling**

**Text or talk on a cell
phone if you are
driving**

Chew gum

**Drink alcohol during
working hours**


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**Take your own
photos while on tour**


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**Bring friends or
family on the tour**


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