

REQUEST FOR PROPOSAL (RFP): ENGAGING A SERVICE PROVIDER TO FACILITATE HEALTHCARE SERVICES AT RMG FACTORIES AND ADJACENT AREAS

SWISS
FOUNDATION
FOR TECHNICAL
COOPERATION

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We are a leading organisation for the implementation of international development projects. We promote inclusive economic, social, and ecological development to make an effective contribution towards sustainable and widespread prosperity in developing and emerging economies.

INTRODUCTION

Swisscontact, Swiss Foundation for Technical Cooperation, is headquartered in Zurich and was founded in 1959 by leading figures from the Swiss private sector and Swiss universities. It is exclusively involved in international cooperation and, since 1961, has carried out its own and mandated projects. A part of the organisation, Swisscontact Bangladesh, is registered as an international non-governmental organisation (INGO) under the NGO Affairs Bureau, Government of the People's Republic of Bangladesh, carrying out diverse projects across sectors such as Ready-Made Garments (RMG), Agriculture, Health, Water and Sanitation, Light Engineering, and Financial Inclusion.

With support from the Embassy of Sweden and Embassy of Switzerland in Dhaka, Swisscontact is implementing the project **Promoting Green Growth in the Ready-Made Garments Sector Through Skills (PROGRESS)** in Bangladesh.

PROGRESS is a four-year (2022-26) program that aims to promote green growth across the supply chain¹ of the Ready-Made Garments (RMG) sector in Bangladesh.

This assignment aims to improve workers' access to essential healthcare services, including eye care, within or near RMG factory health points and, where feasible, surrounding communities, minimizing travel time and productivity loss. Bidders are encouraged to propose innovative approaches. The selected firm will assess healthcare demand, establish and operationalize appropriate health service offerings, strengthen the capacity of health point personnel, ensure service quality and continuity, support digital data recording and reporting systems, and develop a sustainable service model with demand-based revenue projections, pricing, cost structures, and break-even analysis. Services should remain affordable for workers and communities, with clear

arrangements for long-term continuity agreed upon with participating factories.

The Terms of Reference (ToR) outlines the key tasks to be undertaken as part of the assessment.

This Request for Proposal (RfP) refers to the Terms of Reference (ToR) for “**Engaging a Service Provider to Facilitate Healthcare Services at RMG Factories and Adjacent Areas**”. The ToR is attached here in this document. Please find the below link.

Find the ToR here

The ToR is also available in the Swisscontact Bangladesh website. Please click the link:

<https://www.swisscontact.org/en/countries/bangladesh/requests-for-proposal>

PROPOSAL SUBMISSION REQUIREMENT

All interested firms are required to submit the following documents:

Interested firms/individuals must submit:

- a. A technical proposal elaborating the understanding of the assignment, proposed methodology, assessment tools, timeline (activity plan), key staff profiles, roles, and individual time to be spent on the assignment
- b. A separate financial proposal setting out a detailed budget for the assignment (in BDT).
- c. A summary of relevant services provided during the last 3 years.
- d. CVs of the key personnel who will be involved in the assignment.
- e. A list of the existing clientele of the organisation.
- f. It is mandatory for the bidding

organisations to submit documentary evidence demonstrating their legal, taxation, and financial status. This includes:

- i. A certificate of incorporation (for individual companies, a trade license). Registration-related document (trade licence, registration with any government entities/NGO bureau registration)
- ii. An organisational organogram of key personnel, inclusive of the names of such personnel
- iii. Tax identification number (TIN)
- iv. Business Identification Number (BIN).
- v. VAT registration number
- vi. Latest PSR (Proof of Submission of the Return).
- vii. A signed statement testifying that all information contained within the proposal is correct and true.

SUBMISSION DETAILS

Interested applicants must submit their proposals via email to **bd.progress@swisscontact.org** by 10 November 2026. The email subject line must state: “**Engaging a Service Provider to Facilitate Healthcare Services at RMG Factories and Adjacent Areas**”.

Late or incomplete submissions will not be considered. Swisscontact reserves the right to accept or reject any application, in part or full, or cancel the entire procurement process without assigning any reason whatsoever. Submission of an application does not guarantee the award of the contract.