REQUEST FOR PROPOSAL

RFP-SWISSCONTACT AUG-2026

CONSULTANCY TO CONDUCT SWISSCONTACT – ECOPROSPERITY PROJECT MID-TERM EVALUATION

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1. INTRODUCTION

Swisscontact is an independent Swiss foundation dedicated to fostering inclusive economic development through market-driven solutions that create opportunities for sustainable employment, improved incomes, and resilient livelihoods. Across its global portfolio, Swisscontact applies Inclusive Systems Development (ISD) approaches that strengthen the capacity and incentives of market actors to sustainably deliver services benefiting poor and vulnerable populations.

In Uganda, Swisscontact is implementing the EcoProsperity: Climate Resilient Livelihoods through Regenerative Agriculture Technologies for Women and Youth Project (2024–2028). The project seeks to improve the livelihoods and resilience of vulnerable young mothers and youth by facilitating inclusive market systems that increase access to climate-resilient technologies, entrepreneurial opportunities, financial services, business development services, and profitable markets. The project works through private-sector partnerships, public institutions, local enterprises, and business support organizations to promote sustainable systemic change rather than direct service delivery.

The project has now completed approximately the first half of its implementation period. During this phase, it has established strategic partnerships with private companies, district local governments, business development service providers, financial institutions, and community-based market actors while piloting and scaling several innovative business models intended to strengthen climate-resilient livelihoods and local market systems. Early implementation results indicate substantial progress in beneficiary outreach, adoption of regenerative agricultural practices, entrepreneurship development, and expansion of market-driven service delivery models, alongside important implementation lessons that require further assessment to guide the remaining implementation period.

Swisscontact therefore intends to commission an independent Mid-Term Evaluation (MTE) to assess project performance, determine progress towards intended outcomes, identify emerging systemic changes, document lessons learned, and provide strategic recommendations for strengthening implementation during the remaining project period.

The evaluation will serve both accountability and learning purposes and will generate evidence to inform adaptive management, future programming, and strategic decision-making by Swisscontact, project partners, funding partners, and other key stakeholders.

2. BACKGROUND

2.2 Project Background

EcoProsperity is a four-year market systems development initiative implemented by Swisscontact from 2024 to 2028. The project aims to improve climate-resilient livelihoods among vulnerable young mothers and youth through regenerative agriculture, inclusive entrepreneurship, financial inclusion, private-sector engagement, and strengthened local market systems. Rather than delivering services directly, the project facilitates systemic change by strengthening incentives, capacities, and relationships among market actors to sustainably provide products and services that benefit target populations.

The project is implemented across selected districts in Uganda through partnerships with private-sector enterprises, district local governments, financial institutions, business development service providers, producer organizations, and community-level service providers. During the first implementation period, the project established partnerships with eight private-sector companies and six district local governments, introducing multiple innovative business models designed to improve access to climate-resilient technologies, quality agricultural inputs, business support services, irrigation solutions, financial products, market linkages, and entrepreneurship opportunities.

The principal market-driven business models introduced include:

- Bundled service delivery models integrating technical training, inputs, finance, aggregation, and market access.
- Integrated irrigation financing using pay-as-you-go mechanisms.
- Village Soil Health Agent model providing localized soil testing and soil amendment services.
- Rural agribusiness incubation supporting youth-led enterprises.
- Input-led financing combining certified inputs, agricultural insurance, and tailored financing.
- Input-credit financing models linked to structured market access.
- LEAPME credit-guarantee model supporting off-farm enterprises.
- Service-based enterprise models creating employment opportunities within agricultural value chains.

These innovations seek to address critical market failures while strengthening incentives for private-sector investment and sustainable service delivery beyond the project's lifetime.

3. Project Goal

3.1. The overall goal of the project is: To improve climate-resilient livelihoods and economic opportunities for vulnerable young mothers and youth through inclusive market systems that promote regenerative agriculture, entrepreneurship, financial inclusion and sustainable private-sector engagement.

3.2. Intended Impact

The project contributes towards long-term improvements in:

- Household income and economic resilience.
- Food and nutrition security.
- Employment and self-employment among young women and youth.
- Adoption of regenerative agricultural practices.
- Climate resilience of farming systems.
- Growth and competitiveness of local enterprises.
- Inclusive participation of women in agricultural markets.
- Sustainable market systems capable of functioning independently of project support.

3.3 Project Development Approach

The project is implemented using Swisscontact's **Inclusive Systems Development (ISD)** approach. The ISD approach recognizes that persistent poverty is largely caused by failures within market systems rather than solely by limited technical capacity among individuals. Consequently, EcoProsperity facilitates improvements in how market actors interact, coordinate and invest in sustainable service delivery.

The project therefore works with: Private agribusiness companies, Input suppliers, Financial institutions, Business Development Service (BDS) providers, Producer organizations, District Local Governments, Community-based market actors, Youth-led enterprises, Local MSMEs.

These actors are supported to develop commercially viable business models capable of sustainably providing products and services that improve productivity, enterprise growth and climate resilience among target beneficiaries. The project's facilitation role emphasizes partnership development, co-creation of business models, capacity strengthening, market linkages and systems-level learning rather than direct implementation.

3.4 Project Intervention Areas

The project is structured around three mutually reinforcing intervention areas.

Intervention Area 1:

Skilling on Climate-Resilient Innovations and Technologies: This intervention focuses on strengthening entrepreneurship, business management and technical skills among young mothers and youth to improve their participation in both on-farm and off-farm enterprises. Major services include:

Entrepreneurship training.	Business incubation.
Climate-resilient production technologies.	Technical and vocational skills.
Financial literacy.	Business coaching.
Enterprise mentorship.	Business networking.
Access to business development services.	Market linkage facilitation.

Implementation during the first phase demonstrated strong progress, with the project exceeding annual outreach targets through partnerships with multiple private-sector organizations delivering entrepreneurship development and incubation services.

Intervention Area 2:

Promoting Regenerative Agricultural Practices: The second intervention strengthens climate-resilient agricultural production through regenerative farming practices while improving farmers' access to quality inputs, extension services and climate-smart technologies. Major interventions include:

Climate-smart agronomy.	Regenerative agriculture.	Soil fertility management.
Soil testing.	Organic input promotion.	Village Soil Health Agents.
Climate-resilient seed systems.	Extension and advisory services.	Demonstration gardens.
Farmer learning sites.	Input financing.	Agricultural insurance.
Irrigation technologies.	Community aggregation models.	

The intervention seeks to increase agricultural productivity while improving resilience against climate-related shocks through sustainable natural resource management and improved farming practices.

Intervention Area 3:

Business Growth through Climate-Resilient Initiatives: This intervention strengthens MSMEs and private-sector enterprises delivering climate-resilient products and services.

Key components include:

Business development services.	Enterprise competitiveness.	Climate-smart technologies.
Cross-sector partnerships.	Innovation development.	MSME strengthening.
Business coaching.	Market expansion.	Service diversification.
Commercial investment.	Institutional strengthening.	

The intervention recognizes that sustainable livelihood improvements depend upon commercially viable enterprises capable of continuing to serve target populations after project completion.

3.6 Geographic Coverage

The project is currently implemented across selected districts in Uganda including:

Eastern Region	Western Region
Kamuli District	Kyenjojo District
Luuka District	Kyegegwa District
Mayuge District	Mitooma District
Buyende District	Kagadi District

Implementation is undertaken through partnerships with District Local Governments alongside numerous private-sector partners operating within these districts.

3.5 Key Project Partners.

The project facilitates collaboration among diverse market actors.

Private Sector: Examples include: These companies co-invest in innovative business models while delivering services including input financing, business incubation, irrigation technologies, soil testing, aggregation, market access and entrepreneurship support.

Public Institutions: The project collaborates with District Local Governments primarily to strengthen extension systems, integrate and strengthen local value chain micro business enterprises as service provider, facilitate coordination and improve the enabling environment for private-sector investment.

Local Enterprises: The project also works with: Local agro-input dealers, Village Soil Health Agents, Community facilitators, Local Value Chain Facilitators, Producer organizations, Youth-led MSMEs, Business Development Service providers.

Financial Institutions: Financial institutions and SACCOs participate in expanding access to: Business credit, Agricultural finance, Input financing, Savings products, Agricultural insurance.

3.6 Innovative Business Models:

A distinguishing characteristic of EcoProsperity is its emphasis on co-created commercial business models designed to address systemic market failures. These include:

Bundled Service Model: Combining: Extension services, Quality inputs, financial services, Market access, Aggregation, Technical coaching into a commercially viable package.

Integrated Irrigation Financing Model: Providing climate-smart irrigation equipment through affordable pay-as-you-go financing arrangements.

Village Soil Health Agent Model: Developing local entrepreneurs capable of providing: Soil testing, Soil diagnostics, Organic input production, Soil fertility recommendations on a commercial basis.

Rural Agribusiness Incubation Model: Supporting youth enterprises through incubation, mentorship, coaching and market linkage services.

Input-Led Financing Model: Integrating Certified inputs, Financing, Agricultural insurance, Extension support to reduce investment risk for producers.

LEAPME Credit Guarantee Model: Supporting off-farm enterprises through innovative financial products that improve access to credit.

Service-Based Enterprise Model: Creating youth employment opportunities through specialized agricultural services such as pollination, vanilla looping, sorting and other commercial services embedded within agricultural value chains.

4. PURPOSE OF THE MID-TERM EVALUATION

The purpose of the Mid-Term Evaluation is to provide Swisscontact, funding partners and project stakeholders with an independent, objective and evidence-based assessment of the project's performance midway through implementation. The evaluation will determine the extent to which the project is progressing toward its intended outputs, outcomes and emerging impacts, while examining the relevance, effectiveness, efficiency, coherence and sustainability of the intervention in accordance with internationally recognized OECD-DAC evaluation criteria.

Beyond accountability, the evaluation will serve as a strategic learning exercise. It will assess the effectiveness of the project's Inclusive Systems Development approach, the performance and commercial viability of the innovative business models introduced, and the extent to which systemic changes are emerging within targeted market systems. The evaluation will also identify implementation challenges, document good practices and lessons learned, and generate practical recommendations to strengthen implementation during the remaining project period.

Furthermore, the evaluation will examine progress toward cross-cutting objectives related to gender equality, youth inclusion, climate resilience, financial inclusion and institutional strengthening, while assessing whether current interventions remain aligned with beneficiary needs, market dynamics and national development priorities. The findings will inform adaptive management, future investment decisions and the strategic direction of EcoProsperity during the remainder of the 2024–2028 implementation

5. EVALUATION OBJECTIVES

5.1 Overall Objective

The overall objective of the Mid-Term Evaluation is to independently assess the performance, relevance, effectiveness, efficiency, coherence, sustainability, and emerging impact of the EcoProsperity Project after approximately two years of implementation. The evaluation will generate credible evidence on progress towards intended outcomes, assess the effectiveness of the Inclusive Systems Development (ISD) approach, and provide actionable recommendations to strengthen implementation during the remaining project period (2026–2028). The evaluation will also assess the extent to which the project is catalyzing systemic changes within the targeted market systems and contributing to sustainable improvements in livelihoods for young mothers and youth.

5.2 Specific Objectives

The consultant shall specifically:

1. Assess Project Relevance: Assess whether:		
-The project design remains responsive to the evolving needs of vulnerable young mothers and youth.	-The promoted technologies remain relevant under changing climatic conditions. -The project remains aligned with national agricultural,	-The project's Theory of Change remains valid considering implementation experience and changes within the operating environment.

-The selected intervention areas remain appropriate. -The selected value chains continue to present viable livelihood opportunities.	climate resilience and youth employment priorities.	
2. Assess Project Effectiveness: Determine the extent to which project interventions have achieved planned outputs and are progressing towards expected outcomes by examining:		
-Achievement against annual and cumulative indicator targets. -Quality and effectiveness of implementation. -Beneficiary outreach.	-Adoption of promoted innovations. -Uptake of regenerative agriculture practices. -Enterprise development outcomes.	-Financial inclusion outcomes. -Partnership performance. -Market linkage outcomes. -Capacity development results.
3. Assess Project Efficiency: Evaluate whether project resources have been utilized efficiently by assessing:		
-Implementation arrangements. -Partnership models. -Resource allocation.	-Delivery mechanisms. -Coordination structures. -Cost efficiency. -Timeliness of implementation.	-Adaptive management processes. -Co-creation processes. -Leveraging of private sector investments.
4. Assess Sustainability Determine whether project interventions are likely to continue beyond project completion by assessing:		
-Commercial viability of business models. -Incentives for private-sector investment.	-Institutional ownership. -Capacity of local partners. -Financial sustainability. -Behavioural change.	-Local market demand. -Business continuity. -Exit readiness.
5. Assess Emerging Outcomes and Early Impact: The evaluation should distinguish between directly attributable project results and broader contribution to market system changes.		
.-Household income. -Employment. -Enterprise performance. -Food security.	-Agricultural productivity. -Adoption of climate-resilient technologies. -Women's economic empowerment.	-Youth entrepreneurship. -Business competitiveness. -Access to financial services. -Market participation.
6. Assess Systemic Change The consultant shall assess systemic change using Swisscontact's facilitation principles and, where appropriate, the **Adopt–Adapt–Expand–Respond (AAER)** framework embedded within Swisscontact's market systems development approach.		
-Behaviour change among market actors. -Changes in incentives. -Improved market coordination.	-Increased private investment. -Replication of business models. -Crowding-in effects.	-Institutional strengthening. -Policy influence. -Expansion beyond project-supported actors.
7. Assess Cross-Cutting Themes		

• Gender Equality and Social Inclusion (GESI). • Women's economic empowerment.	• Youth inclusion. • Climate resilience. • Environmental sustainability. • Financial inclusion.	• Leave No One Behind (LNOB). • Innovation. • Digitalization where applicable.
8. Generate Learning		
• Good practices. • Innovations. • Lessons learned.	• Implementation bottlenecks. • Emerging opportunities. • Strategic priorities.	• Recommendations for adaptive management during the remaining implementation period.

6. SCOPE OF THE EVALUATION

The Mid-Term Evaluation shall assess progress made from project inception in 2024 through the period immediately preceding commencement of the evaluation.

The evaluation shall cover all project components, intervention areas, implementation modalities, geographic areas and stakeholder categories.

6.1 Programmatic Scope

The evaluation shall cover all districts where EcoProsperity is implemented, including but not limited to:

Region	District
Eastern (Busoga)	Mayuge District
	Luuka District
	Kamuli District
	Buyende District
Western (Rwenzori & Southwest)	Mitooma District
	Kyenjojo District
	Kyegegwa District
	Kibaale District

Where necessary, the consultant may recommend additional sampling locations to ensure representativeness across intervention models.

6.2 Programmatic Scope

The evaluation shall assess all three intervention areas.

Intervention Area 1: Skilling on Climate-Resilient Innovations and Technologies. Including assessment of:		
-Entrepreneurship development -Business incubation -Business development services	-Technical training -Off-farm enterprises -Financial literacy	-Business coaching -Enterprise mentoring -Employment creation
Intervention Area 2: Promoting Regenerative Agricultural Practices, Including:		
-Regenerative agriculture -Climate-smart agriculture	-Demonstration gardens -Extension services	-Agricultural insurance -Village Soil Health Agents

-Soil fertility management -Soil testing	-Irrigation -Input financing	-Farmer learning sites Community aggregation
Intervention Area 3: Business Growth through Climate-Resilient Initiatives, Including:		
-MSME strengthening -Enterprise competitiveness -Business growth	-Climate technologies -Cross-sector partnerships	-Business Development Services -Innovation adoption -Commercial investment

6.3 Thematic Scope

The evaluation shall examine the following thematic areas.

Market Systems Development

Assess whether the project is strengthening market functions rather than creating parallel delivery systems.

Private Sector Engagement: Assess:	**Financial Inclusion:** Assess:	**Regenerative Agriculture:** Assess adoption and effectiveness of:	**Enterprise Development:** Assess:
-Commercial incentives -Business case viability -Investment levels -Partner commitment -Sustainability of partnerships	-Access to finance -Input credit -Agricultural insurance -Savings -SACCO engagement -Credit uptake -Digital finance -Affordability	-Soil management -Climate-smart technologies -Organic inputs -Climate adaptation -Productivity improvements	-Business growth -Enterprise profitability -MSME development -Entrepreneurship outcomes -Employment generation
Gender Equality and Social Inclusion: Assess	**Institutional Strengthening:** Assess strengthening of:		**Sustainability:** Assess
-Women's participation -Women's leadership -Youth participation -Inclusion of vulnerable households -Barriers to participation -Effectiveness of GESI strategies	-Private companies -Local governments -MSMEs -Community service providers -Business Development Service providers -Financial institutions		-Exit strategy -Institutional ownership -Financial sustainability -Local capacity -Replication potential

6.4 Stakeholder Scope

The consultant shall engage a representative sample of stakeholders, including but not limited to:

Primary Stakeholders: Young mothers, Young women, Young men, Farmers, Entrepreneurs, MSMEs, Producer groups, Community facilitators.

Private Sector Partners: Traford Export Commodities, Holland Greentech, AgroDynamics Limited, Agro-Tourism Association, Tulima Solar, VANEX, Cielo, Mabeere Group of Companies.
The evaluation shall assess partner performance, sustainability of business models, co-investment, commercial incentives and willingness to continue beyond project support.
Public Institutions: District Local Governments, Extension staff, Community-Based Facilitators, Agricultural officers, Relevant national institutions where appropriate
Financial Institutions: SACCOs, Commercial financial institutions, Insurance providers, Digital finance providers
Business Development Service Providers: Capacity, Quality of service delivery, Commercial sustainability, Reach, Effectiveness
Swisscontact: Project Management Team, Monitoring, Results Measurement (MRM) Team, Technical Advisors, Partner Coordinators.

7. METHODOLOGY

The Mid-Term Evaluation shall adopt a mixed-methods, approach, integrating quantitative and qualitative methods, document review, market systems analysis, outcome harvesting, and stakeholder consultations to generate robust, credible, and actionable evidence on the project's progress, effectiveness, emerging outcomes, and contribution to systemic change.

The methodology should assess performance against the OECD-DAC evaluation criteria relevance, coherence, effectiveness, efficiency, impact, and sustainability while examining the project's contribution to market systems development, climate resilience, youth employment, women's economic empowerment, and private-sector engagement. The consultant is expected to refine and operationalize the proposed methodology during the inception phase, demonstrating methodological rigor while remaining practical and responsive to the project's implementation context.

7.1 Desk Review

The evaluation shall commence with a comprehensive review of relevant project documentation to understand the intervention design, implementation progress, results achieved, and contextual changes since project inception. The review shall include, but not be limited to:

- Project Proposal and Results Framework
- Theory of Change
- Annual Work Plans and Progress Reports
- Monitoring and Results Measurement (MRM) data
- Partnership agreements and business cases
- Baseline and other assessment reports
- Relevant government policies and sector strategies
- Previous studies and learning documents

The desk review shall inform the refinement of the evaluation framework, methodology, and data collection tools.

7.2 Quantitative Component

The quantitative component shall assess progress against key project indicators and verify reported results among supported beneficiaries and enterprises.

The consultant shall propose an appropriate sampling strategy to generate representative evidence across the project's intervention areas and geographic locations. Quantitative data collection may include structured household, farmer, enterprise, and partner surveys, as appropriate, to assess changes in livelihoods, enterprise performance, adoption of regenerative agriculture practices, financial inclusion, employment, and market participation.

The consultant shall clearly describe the proposed sampling approach, sample size determination, respondent selection procedures, and analytical methods in the inception report.

7.3 Qualitative Component

The qualitative component shall complement the quantitative assessment by providing a deeper understanding of implementation experiences, drivers of change, partnership performance, and contextual factors influencing project results.

The consultant shall employ an appropriate combination of:

- Key Informant Interviews (KIIs)
- Focus Group Discussions (FGDs)
- Stakeholder consultations
- Case studies
- Field observations

Stakeholders should include project beneficiaries, private-sector partners, financial institutions, district local governments, business development service providers, producer organizations, community service providers, and Swisscontact staff.

7.4 Market Systems and Systemic Change Assessment

Recognizing EcoProsperity's Inclusive Systems Development approach, the evaluation shall assess changes beyond direct beneficiary outcomes to determine the project's contribution to strengthening market systems.

The consultant shall assess changes in market actor behaviour, private-sector investment, service delivery, institutional capacity, market coordination, and replication of project-supported business models. Where appropriate, the assessment should apply Swisscontact's **Adopt–Adapt–Expand–Respond (AAER)** framework or an equivalent systems-change methodology to evaluate emerging systemic changes and the sustainability of project interventions.

7.5 Data Analysis and Triangulation

The consultant shall develop an analytical framework that integrates quantitative findings, qualitative evidence, document review, and systems-change assessment into a coherent evaluation of project performance.

Evidence from multiple sources shall be triangulated to strengthen the validity and credibility of findings. The analysis should identify trends, explain observed results, assess progress against intended outcomes, and generate practical recommendations for adaptive management during the remaining implementation period.

7.6 Data Quality Assurance and Ethical Considerations

The consultant shall establish and implement a comprehensive quality assurance framework covering all stages of the evaluation, including tool development, enumerator training (where applicable), pilot testing, field supervision, data validation, data cleaning, and secure data management.

The evaluation shall adhere to internationally accepted ethical standards, including obtaining informed consent, ensuring confidentiality and privacy, protecting vulnerable respondents, and complying with applicable national data protection and research ethics requirements. The consultant shall be responsible for obtaining any required ethical approvals prior to commencement of fieldwork.

8. Expected Deliverables

The consultant shall deliver the following outputs in English and in editable Microsoft Office formats.

Deliverable	Description	Timeline
1. Inception Report	Detailed evaluation methodology, work plan, evaluation matrix, sampling strategy, data collection tools, quality assurance plan, and implementation schedule.	Within 10 working days of contract signing
2. Data Collection Tools	Finalized quantitative and qualitative data collection instruments, including survey questionnaires, interview guides, FGD guides, observation checklists, and consent forms.	Following approval of the inception report
3. Field Data Collection	Conduct fieldwork, supervise data collection, ensure data quality, and provide regular progress updates.	As per approved work plan
4. Preliminary Findings Presentation	Presentation of preliminary findings, conclusions and emerging recommendations to Swisscontact for validation.	Within one week after fieldwork
5. Draft Mid-Term Evaluation Report	Comprehensive draft report addressing all evaluation objectives, findings, conclusions, lessons learned, and actionable recommendations.	Within two weeks after fieldwork
6. Validation Workshop	Facilitate a stakeholder validation workshop and incorporate feedback into the final report.	After submission of draft report
7. Final Mid-Term Evaluation Report	Final report incorporating Swisscontact's comments and validation feedback, including an executive summary and annexes.	Within one week after validation workshop
8. Final Data Package	Clean datasets, interview notes, , data collection tools, presentation slides and other supporting documentation.	Together with the final report

9. Duration of the Assignment

The consultancy is expected to be completed within two (2) calendar months (60 working days) from the date of contract signing.

An indicative schedule is provided below.

Activity	Duration
Inception and desk review	10 days
Tool development and approval	5 days

Field data collection	15 days
Data analysis and report writing	10 days
Validation and final reporting	5 days

The consultant may propose an alternative schedule, provided the overall assignment is completed within the stipulated two-month period.

10. Consultant Qualifications

Swisscontact invites applications from qualified local/National consulting firms or individual consultants with demonstrated expertise in evaluating market systems development programmes.

The consultant should possess:

- A master's degree or higher in Monitoring and Evaluation, Economics, Agricultural Economics, Development Studies, Statistics, Public Policy, Rural Development, or a related discipline.
- At least 7 years of experience conducting evaluations of donor-funded development programmes.
- Demonstrated experience in Mid-Term and Final Evaluations using OECD-DAC evaluation criteria.
- Proven experience in Market Systems Development (MSD/ISD), private sector development, agribusiness, climate resilience, or rural livelihoods programmes.
- Strong mixed-methods research skills, including quantitative and qualitative analysis.
- Experience in Uganda or the East African region will be an added advantage.
- Excellent analytical, facilitation and report-writing skills.

The proposed team should collectively demonstrate expertise in monitoring and evaluation, market systems development, climate-smart agriculture, gender and social inclusion, enterprise development, financial inclusion, and statistical analysis.

11. Proposal Submission Guidelines

Interested consultants shall submit separate Technical and Financial Proposals.

Technical Proposal: The technical proposal should include:	**Financial Proposal:** The financial proposal shall provide an itemized budget including:
-Understanding of the assignment. -Proposed methodology and work plan. -Team composition and roles. -Relevant organizational and individual experience. -CVs of proposed team members. -At least three references for similar assignments. -Two sample evaluation reports completed within the last five years.	• Professional fees. • Travel and accommodation. • Data collection costs. • Administrative and operational costs. • Applicable taxes. • Grand total cost.

Proposals shall be submitted electronically in PDF format before the deadline indicated in the Request for Proposals.

12. Evaluation Criteria

Mandatory Requirements for firms:

a) Company profile.
b) Trading license or Certificate of incorporation or Certificate of Registration
c) Valid Tax Compliance certificate
d) CVs of Key personnel.

Technical proposals will be evaluated before opening the financial proposals.

Evaluation Criteria	Weight
Understanding of the assignment	15%
Proposed methodology	20%
Relevant experience of the firm	15%
Qualifications and experience of the proposed team	20%
Work plan and implementation schedule	10%
Financial Proposal	20%
Total Technical Score	100.00%

Confidentiality

The consultant shall treat all information obtained during this assignment as confidential and shall use such information solely for the purposes of this consultancy. The consultant shall not disclose, publish, reproduce, or disseminate any project information, data, findings, reports, or other materials arising from this assignment without the prior written authorization of Swisscontact. The consultant shall ensure that all team members, subcontractors, and associates engaged under this assignment adhere to the same confidentiality obligations throughout the duration of the consultancy and thereafter.

Data Ownership and Intellectual Property

All data, reports, databases, datasets, tools, training materials, photographs, transcripts, presentations, and any other materials produced under this consultancy shall remain the exclusive property of Swisscontact. The consultant shall submit all original and processed data, analysis files, and supporting documentation to Swisscontact upon completion of the assignment and shall not retain, reproduce, or use such materials for any purpose other than fulfilling the obligations of this consultancy without prior written approval from Swisscontact.

Item Details	
Item	Dates
Request for Proposals (RFP) Issued	28th/08/2026
Deadline for Submission of Proposals	10/09/2026
Submission Email	ug_info@swisscontact.org
Assignment Duration	Two (2) calendar months