

Call for Vacancy Applications  
**Monitoring and Results Measurement Officer**

Swisscontact in Kosovo is looking for a Monitoring and Results Measurement Officer, with a role also as a Social Inclusion Officer. This vacancy is part of Swisscontact's Fostering Employment and Growth Opportunities (FEGO) project. The overall objective of the Project is job creation and income generation in Kosovo, in the furniture, apparel, and rural tourism sectors, to contribute to addressing high unemployment and poverty rates in the country, especially amongst youth and women. The FEGO project is financed by the Swedish International Development Cooperation Agency and implemented by Swisscontact. This is a four-year project, starting from January 2022. The results measurement methodology is based on the Donor Community for Enterprise Development Standards.

The main function of the Rural Tourism Lead Facilitator will be the coordination of all monitoring and results measurement related work as well as ensuring social inclusion mainstreaming across FEGO interventions.

Duties and responsibilities of the Monitoring and Results Measurement Officer:

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- Manage all MRM related processes
- Manage and Develop/Update the MRM manual, define the MRM methodology and instruments to be applied - consistent with DCED standards and Swisscontact general guidelines
- Implement the MRM-processes according to the Swisscontact MRM manual and guidelines in close collaboration with the Project Manager
- Lead the sector team in developing intervention related documents (result chains, MRM plans, etc.) and impact assessments
- Lead the MRM system and ensure fruitful cooperation with the sector teams
- Develop methodologies and research tools for monitoring and impact assessment of FEGO interventions
- Analyse and discuss results with the sector teams and management and provide recommendations on the sector strategies, based on monitoring results
- Oversee the quality of all FEGO official reports (including work plan and annual reports)
- Support the design and implementation of scoping, research, and studies
- Coordinate external consultants for MRM related activities
- Responsible for quality assurance in all research and monitoring-related processes
- Coach and continuously support sector teams for the implementation of the MRM system
- Coach partners and co-facilitators in MRM for outsourced intervention implementation
- Updates the MRM system for knowledge management and communication in developing result communication towards the public.
- Responsible for the implementation of the MRM system in selected sectors
- Responsible for ensuring mainstreaming of social inclusion across FEGO interventions
- Develop cost-effectiveness analysis for sectors to support management decision making

Minimum requirements:

- Bachelors's degree in Economics, or other relevant disciplines. A master's degree is an advantage.
- Has undertaken training on Inclusive Markets/Market System Development approach
- Has undertaken training on Monitoring and Results Measurement based on DCED standards
- Excellent knowledge of Monitoring Result Management (MRM) and Market System Development based on DCED standards.
- Ability to analyze data using econometric models/software
- A minimum of 2 years of professional experience in development projects in a similar position
- Excellent written and spoken communication skills in English and Albanian
- Excellent analytical and report writing skills
- Ability to travel extensively in Kosovo
- Ability to act independently and take initiative
- Excellent interpersonal skills/team player

**Application deadline**

23 January 2022

**How to Apply:**

Please submit your CV, motivation letter, and proof of your completed education at [lindita.daka@swisscontact.org](mailto:lindita.daka@swisscontact.org). Please also provide contact details of three professional references.

**More information**

For more details on the job, please write to: [lindita.daka@swisscontact.org](mailto:lindita.daka@swisscontact.org)

Further general information on Swisscontact Kosovo can be obtained from our website:

<https://www.swisscontact.org/en/countries/kosovo>