

CALL FOR APPLICATION



SWISS
FOUNDATION
FOR TECHNICAL
COOPERATION

We create opportunities

We are a leading organisation for the implementation of international development projects. We promote inclusive economic, social and ecological development to make an effective contribution towards sustainable and widespread prosperity in developing and emerging economies.

Swisscontact is represented in 38 countries with over 1200 employees. The foundation is headquartered in Zurich, Switzerland.

Swisscontact is looking for a Team Leader along with several other positions for an upcoming international donor funded development project that looks to support the social and economic reintegration of returnee migrant workers in Nepal. In order to ensure successful project implementation (funding to be secured) according to client specifications and achieve the expected impact, we are looking for the following positions (details in ensuing pages).

- Team Leader
- Manager - Private Sector Engagement
- Manager - Social Reintegration
- Manager - Labour and Employment
- Manager - Monitoring and Results Management
- Manager - Enterprise Development
- Manager - Policy and FSB
- Manager - Communications

Team Leader

Employment start: 1 November 2021

Place of work: Kathmandu, Nepal

Tasks

The Team Leader acts on behalf of Swisscontact towards the contracting authority as well as towards external parties. The Team Leader decides and takes necessary steps for optimal achievement of the project objectives. The main function of the position is to guide the overall direction of the project implementation according to the Project Document and Yearly Plans of Operation approved by the donor. The Team Leader assures overall coherence of the project as well as project performance as per the defined guidelines and targets.

- Provide dynamic, strategic leadership and direction for the project.
- Responsible for meeting the targets and objectives set forth in the logframe and delivery of annual reports and work plans.
- Provide technical leadership in project decision making and oversee the effective and efficient delivery of project activities.
- Lead the project team and assure overall coherence regarding concepts and implementation.
- Ensure involvement of stakeholders and consultative process in intervention designing and implementation.
- Represent the project externally, particularly to partner organizations, government institutions, the private sector, national and international development agencies in all aspects of the project.
- Maintain effective working relationship with the donor by providing timely information on all relevant project matters according to agreed procedures.
- Establish and maintain cooperation with relevant authorities of the Nepalese government as well as with other initiatives with similar objectives in consultation with the donor.
- Develop and foster contacts with public private institutions and individuals involved in the field of reintegration of returnee migrants, migration, TVET, labour market insertion and entrepreneurship at both, province and local levels.

Requirements

- Master or higher degree in social sciences, economics, development cooperation and/or related fields
- Minimum 10 years of experience in leadership and management of large and complex projects in migration, TVET, entrepreneurship or economic development.
- International experience in management of large and complex projects.
- Ability to manage multidisciplinary teams.
- Technical expertise and experience in the migration sector, in the field of TVET and/or business development.
- Experience in the social and economic reintegration of returnee migrant workers would be preferred. We are a leading organisation for the implementation of international development projects. We promote inclusive economic, social and ecological development to make an effective contribution towards sustainable and widespread prosperity in developing and emerging economies.
- Proven track record of building networks and relationship with different government agencies at all levels and with donor counterparts, including on policy development.
- Experience in mobilizing and defining technical assistance for different government counterparts, private sector entities and civil society.
- Professional experience in the global south, particularly in South Asia.
- Knowledge of Nepali language would be an asset.

Manager – Private Sector Engagement (PSE)

The Manager- PSE is responsible for the planning, designing, and monitoring of interventions which aim at engaging with relevant private sector stakeholders to strengthen offering of relevant services and products.

Requirements

- A Master's Degree in relevant field with at least 7 years of relevant experience.
- Demonstrated experience in leveraging private sector partnerships.
- Strong understanding of government structure, entrepreneurial ecosystem, and have excellent understanding of challenges for MSMEs growth.
- Experience in building and maintaining strong/productive relations with implementing and strategic partner agencies is required.
- Excellent negotiation skill.
- Ability and willingness to work in a team to deliver high quality outputs within deadlines in a dynamic and fast-paced work environment.

Manager – Monitoring and Results Measurement (MRM)

The Manager - MRM is responsible for supporting the design of an MRM system and evidence-generation strategies that support learning and adaptive management and leading the learning and reporting needs of the project.

Requirements

- Master's degree in relevant discipline with at least 7 years of relevant work experience (Monitoring and Results Measurement and Learning).
- Experience with quantitative and qualitative research and capable of designing survey tools, data entry, data analysis and writing report.
- Experience of applying DCED standards for results measurements in private sector development / market systems development projects.
- Good understanding of labour markets, employment, and enterprise/private sector development issues.
- Advanced communication skill in both English and Nepali (verbal and written).

Manager - Social Reintegration

The Manager – Social Reintegration is responsible for or the planning, designing, implementation and monitoring of interventions in the area of psychological counselling and social reintegration for returnee migrants.

Requirements

- Master's degree in a relevant social sciences discipline with a minimum of 7 years of relevant experience.
- Demonstrated thematic expertise, in particular in the area of psychological and social reintegration and rehabilitation of vulnerable groups.
- A strong understanding of social reintegration issues especially for returnee migrants in Nepal and its associated challenges and complexities.
- Excellent stakeholder engagement and communication skills including the ability to develop relationships with federal, provincial, and local governments, private sector, and NGOs.
- Experience in providing strategic advice to various tiers of government and building institutional capacity of stakeholders leading to organisational change.
- Experience in the design and delivery of training programs.

Manager - Labour and Employment

The manager – Labour and Employment is responsible for planning, designing, implementation and monitoring of interventions that support strategies and services for insertion of returnee migrants into labour markets.

Requirements

- Master's degree in a relevant discipline with a minimum of 7 years of relevant experience.
- Demonstrated thematic expertise in areas of economic reintegration especially around TVET, labour markets, and employment.
- A strong understanding of labour mobility, labour market insertion issues, and returnee migrant economic reintegration issues in Nepal and its associated challenges and complexities.
- Excellent stakeholder engagement and communication skills including the ability to develop relationships with federal, provincial, and local governments, private sector, NGOs and employers.
- Experience in providing strategic advice to various tiers of government and building institutional capacity of relevant stakeholders leading to organisational change.
- Experience in the design and delivery of training programs.

Manager - Enterprise Development

Tasks

The manager – Enterprise Development is responsible for planning, designing, implementation and monitoring of interventions that support start, growth, and scale of enterprises as part of economic integration strategies for returnee migrants.

Requirements

- A Master's Degree in relevant field with at least 7 years of relevant experience.
- Demonstrated expertise in MSME/enterprise development.
- Strong understanding of government structure, entrepreneurial ecosystem, business development services, and MSMEs in Nepal.
- Excellent stakeholder engagement and communication skills including the ability to develop relationships with federal, provincial, and local governments, private sector, NGOs and enterprise support services.
- Experience in building institutional capacity leading to organisational change.
- Experience in the design and delivery of training programs and/or facilitation.

Manager – Policy and FSB

The Manager –Policy and Advocacy is responsible for the planning, designing, implementation and monitoring of interventions in relevant policy and federalisation issues in reintegration of returnee migrants and reintegration services.

Requirements

- Master's degree in relevant discipline with a minimum 7 years of working experience with the public sector in the promotion of policies related to migration, returnee migrants, labour market insertion, or TVET.
- Ability to make connections; establish, shape, and maintain strong relationships with government and private sector actors.
- Ability to analyse and recommend policies in support of reintegration and reintegration services.
- Excellent knowledge of business enabling environment issues including policies and regulations affecting reintegration.
- Have strong networks with provincial and local governments.
- Experience in conducting political economy analysis.

Manager - Communications

The Manager – Communications is responsible for implementing the communications guidelines and activities for the project.

Requirements

- Master's degree in relevant discipline with at least 7 years of relevant work experience.
- Excellent writing skills in Nepali and English.
- Knowledge of advocacy, development work and understanding of media in Nepal.
- Skills in conducting interviews and writing case studies, and other form of digital stories.
- Good understanding of relevant issues desired.
- Journalism experience in business/economics/agribusiness will be an added advantage.

Application Procedure

Please visit <https://www.swisscontact.org/en/countries/nepal/jobs> to download the “Job Application Form – Swisscontact Nepal.” The application form shall be filled in and submitted with a CV and motivation letter to recruitment.nepal@swisscontact.org with the subject line reading “Reintegration of Returnee Migrants” latest by **21st April 2021**. Only shortlisted candidates will be notified. Swisscontact shall not entertain any phone enquires.

Swisscontact is an equal opportunity employer. Women and applicants from disadvantaged groups are encouraged to apply.