

RfP for Teaching Equipment and Furniture for Advanced Welding Trade of Uttoron project



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Swisscontact is a business-oriented independent foundation for international development cooperation. Represented in 39 countries with over 1,400 employees, it promotes - since 1959 - economic, social, and environmental development. The focus of systemic interventions in the private sector is strengthening of local and global value chains. The organization is based in Zurich. Swisscontact Bangladesh is registered as an International NGO under NGO Affairs Bureau of Bangladesh. For more information, please refer to www.swisscontact.org/en/countries/bangladesh

Uttoron - Skills for better life is a skills development project, funded by Chevron under Bangladesh Partnership Initiative (BPI) and implemented by Swisscontact. The first phase of the project continued from 2016-2019 and provided skills training to 1400 community youth in Sylhet division. Uttoron phase II has expanded its work and consist of three components, details been stated in annexⁱ.

Time frame and delivery location: Must be delivered to Khulna Shipyard by 23 October 2022

Objective: Under component 3 of Uttoron project a partnership agreement was signed with Khulna Shipyard TTC to upgrade the existing facilities of the training

institute to introduce internationally standardized advanced welding training in Bangladesh and imparting training to fifty (50) Uttoron selected applicants. As a part of the agreement, the Uttoron project is going to provide all the necessary teaching & training equipment and furniture for the establishment of the to be upgraded workshop as well as the classroom. Now, it needs to be purchased the necessary teaching equipment and furniture for the theoretical classroom. The specification of the mentioned item is given in **Annex 2.**ⁱⁱ

Task and specific deliverables: The bidder will perform the following tasks:

1. Share actual picture with specification/catalog of each product
2. Get approval of Uttoron team on the product quality and quantity.
3. Ensure proper branding (by project-related logos) of all the items as per project requirement
4. Incorporate feedbacks, if any, and get approval from Uttoron on the final samples
5. Ensure proper quality of the equipment and furniture
6. Deliver the product as per agreed quality and amount within the decided timeframe.

Required document and eligibility criteria :

1. Produce all required legal documents (tax, registration, vat related document and - trade license etc.)
2. Previous work experience in similar type of work will be a plus point.

project by **29 September 2022** before **5:00 PM**, no late and only hard copy proposal will be accepted to the following address.

To
 Sr. Officer – Procurement
 Swisscontact, Bangladesh
 House#28, Road# 43, Gulshan 2, Dhaka 1212

Submission guideline

Interested candidates are requested to submit **a) technical proposal and cover letter, b) sample/catalog for item, and c) Financial Proposal**. All three documents (hardcopy) with sample/catalog need to be submitted mentioning the subject line RfP for Teaching Equipment and Furniture for Advanced Welding Trade of Uttoron

Scoring criteria for technical and financial proposals

Mentioned in the annex ⁱⁱⁱ

ⁱ **Annex 1: Project overview**

Objective	Component-1: Skills training for community youths	Component-2: Facilitate establishment of a sustainable training centre at Sylhet	Component-3: Upgradation of a welding training institute
	To support community youths from the selected areas within Sylhet division in securing gainful employment by equipping them with market-demanded skills.	To facilitate establishment of a skills training center for the community youths at Sylhet with an aim that the center will run beyond the project period.	To support upgrading a national level training institute to offer training in advanced welding skill.

ⁱⁱ **Annex 2: List of the teaching equipment and furniture:**

Sl. No.	Name of item	Specification	Quantity
1.	Classroom Chair	Classroom Armed Chair (stylish and contemporary), Wooden with metal stand	45 Pcs.
2.	Classroom Table	Executive Table (Size: 2'.4"X2'.6"X4'), Wooden	2 Pcs.
3.	Executive Chair	Executive Chair (stylish and contemporary)	2 Pcs
4	White board	White board, size 6 x 4 feet, nonmagnetic, standing option	1Pc
5	Multimedia Projector	EPSON EB-X41 3600 MULTIMEDIA PROJECTOR, 3LCD Technology and RGB liquid crystal shutter	1Pc

ⁱⁱⁱ **Annex 3: Scoring criteria for technical and financial proposals**

Scoring criteria		Score
Ttechnical proposal	Sample/Catalog as per specification	30
Financial Proposal	Financial score	70
Total Score		100

N.B.: Swisscontact reserves the right to reject or cancel any offer.